

FIRST-CLASS MAIL

NON-AUTO (not over 3.5 oz)	LETTERS	CARDS	FLATS
Single Piece (Machinable)	73.0¢	56.0¢	\$1.50
Metered Letters	69.0¢	-	-
Additional Ounce	\$1.57	-	-
PRESORTED	LETTERS	CARDS	FLATS
Machinable Presorted Mixed	62.2¢	43.5¢	\$1.400
AADC Automation AADC	59.3¢	41.9¢	\$1.355
Automation	-	40.0¢	\$1.212
3-digit	-	-	\$1.132
5-digit	54.5¢	38.4¢	87.4¢
ADDITIONAL OUNCE	-	-	-

Additional ounce rate does not apply on letter mail under 3.5 ounces

MARKETING MAIL

	(under 3.5 oz.)	(under 4 oz.)
AUTOMATION	LETTERS	FLATS
Mixed AADC	40.2¢	\$1.041
AADC	38.0¢	97.1¢
3-Digit	-	86.4¢
5-Digit	34.5¢	68.7¢
ECR Basic	61.0¢	50.2¢
ECR High Density	33.8¢	41.9¢
ECR High Density Plus	26.4¢	34.2¢
ECR Saturation	23.7¢	29.9¢

**Drop
Shipment
Discounts**

**NDC
Discount
Letter 2.4¢
Flat 6.6¢**

**SCF
Discount
Letter 2.7¢
Flat 7.0¢**

NONPROFIT

	(under 3.5 oz.)	(under 4 oz.)
AUTOMATION	LETTERS	FLATS
Mixed AADC	23.0¢	80.5¢
AADC	20.8¢	73.5¢
3-Digit	-	62.8¢
5-Digit	17.3¢	45.1¢
ECR Basic	44.3¢	41.9¢
ECR High Density	17.01	33.6¢
ECR High Density Plus	16.8¢	23.1¢
ECR Saturation	14.8¢	19.6¢



For information call:
703-370-4606

4407 Wheeler Avenue
Alexandria, Virginia 22304-6418



People You Can Trust...Dedicated To Service



POSTAL RECEIPTS

First 1,000 Pieces	\$11.65
Each Additional 1,000 Pieces	\$1.52

ENVELOPE SIZE GUIDE

Commonly Known Size and Numbers

#6½	3½ x 6	#12	4¾ x 11
#6¾	3⅝ x 6	#14	5 x 11 ½
#7	3¾ x 6¾	A-6	4¾ x 6½
#7	3⅞ x 7½	A-7	5¼ x 7¼
#8	3⅝ x 8⅝	A-8	5½ x 8½
#9	3⅞ x 8⅞	A-9	5¾ x 8¾
#10	4⅞ x 9½	A-10	6 x 9½
#11	4½ x 10¾		

POSTAL SPECIFICATIONS CHART (per piece)

First-Class Post Cards

	Min	Max
Height	3.5"	4.25"
Length	5"	6"
Thickness	.007"	.016"

Automated Flat-Size Mail

	Min	Max
Height	5"	12"
Length	6"	15"
Thickness	.009"	.75"

Letters (all classes, excludes folded self mailers)

Height	3.5"	6.125"
Length	5"	11.5"
Thickness	.009"	.25"

Folded Letter-Size Self Mailers

Height	3.5"	6"
Length	5"	10.5"
Thickness	.009"	.25"